

The West Cork Wedding Experience
Stylish & Unique

Congratulations on your recent engagement and thank you for considering the West Cork Hotel as a venue for your special day.

The West Cork Hotel has been a part of the very fabric of Skibbereen life for over 100 years.

This historical hotel overlooking the Ilen River, offers a tranquil riverside location along with the laid-back charm in one of West Cork's most colourful market towns.

Established in 1902, The West Cork Hotel remains Skibbereen's and indeed West Cork's most iconic hotel. This coupled with the strong reputation of professionalism and friendliness of our team, we are confident choosing us as hosts for your friends and family is certainly the right choice.

Our Head Chef will personally oversee your wedding banquet, and we are committed to only using the finest of ingredients, sourced locally in Cork with our offerings reflecting and celebrating wonderful Irish cuisine.

Our Ilen Suite can cater for up to 300 guests for the wedding meal, whilst our more intimate event rooms can also cater for smaller wedding parties. Our unique Daly's Store House offers the perfect location for West Cork Civil Ceremonies.

We would be delighted to arrange a personal viewing of the hotel with a full consultation, so please contact our wedding co-ordinator on 028 21277 or email us at events@westcorkhoitel.com

For us it would be a privilege to look after your family and friends on your special day, and we very much look forward to hearing from you

Kind regards,

Chris Crowley, General Manager
West Cork Hotel

Our Gold Wedding Package

€59.00 per person 2019 & €62.00 per person for 2020

With Our Compliments

- ❖ A choice of day after or day before family gathering with food for 20 guests
- ❖ Overnight accommodation for the Bride & Groom in our Bridal Suite
- ❖ Overnight accommodation for both sets of parents
- ❖ Luxury chair covers & sash on all chairs
- ❖ Fairy light backdrop
- ❖ Personalised menu & table plan
- ❖ Amenity baskets in both Ladies & Gents
- ❖ Complimentary Bar Extension
- ❖ Anniversary meal for Bride & Groom

Arrival Reception

- ❖ Sparkling Wine reception upon arrival for all guests
- ❖ Our Head Chef's Selection of gourmet canapés
- ❖ Tea, Coffee and Homemade Fruit Scones for all guests

Your Meal

- ❖ A delicious 5 course meal with a choice of each course

Your Wine

- ❖ A half bottle of red or white wine with dinner for all guests

Evening Buffet

- ❖ A selection of finger sandwiches & wraps, chicken goujons, cocktail sausages served with Tea and Coffee

Our Platinum Wedding Package

€69.00 per person 2019 & €72.00 per person for 2020

With Our Compliments

- ❖ A choice of day after or day before family gathering with food for 20 guests
- ❖ Overnight accommodation for the Bride & Groom in our Bridal Suite
- ❖ Overnight accommodation for both sets of parents
- ❖ Luxury chair covers & sash on all chairs
- ❖ Fairy light backdrop
- ❖ Personalised menu & table plan
- ❖ Amenity baskets in both Ladies & Gents
- ❖ Complimentary Bar Extension
- ❖ Anniversary meal for Bride & Groom

Arrival Reception

- ❖ Sparkling Wine reception upon arrival for all guests
- ❖ Our Head Chef's Selection of gourmet canapés
- ❖ Tea, Coffee and mini cupcakes for all guests
- ❖ A Pianist playing in our Foyer

Your Meal

- ❖ A delicious 5 course meal with a choice of each course

Your Wine

- ❖ A half bottle of red or white wine with dinner for all guests

Evening Buffet

- ❖ A selection of mini fish & chips, pulled roast beef baguettes, selection of finger sandwiches & wraps vegetarian spring rolls served with Tea and Coffee

Midweek Wedding Package

€52.00 per person 2019 & €55.00 per person for 2020

With Our Compliments

- ❖ A choice of day after or day before family gathering with food for 20 guests
- ❖ Overnight accommodation for the Bride & Groom in our Bridal Suite
- ❖ Luxury chair covers & sash on all chairs
- ❖ Fairy light backdrop
- ❖ Personalised menu & table plan
- ❖ Complimentary Bar Extension
- ❖ Anniversary meal for Bride & Groom

Arrival Reception

- ❖ Sparkling Wine reception upon arrival for all guests
- ❖ Tea, Coffee and Homemade Fruit Scones for all guests

Your Meal

- ❖ A delicious 5 course meal with a choice of each course

Your Wine

- ❖ A half bottle of red or white wine with dinner for all guests

Evening Buffet

- ❖ A selection of finger sandwiches & wraps, chicken goujons, cocktail sausages served with Tea and Coffee

Menu for our Gold Package

Starters

(Choose two from the below)

Lemon Chicken Salad

Crispy Pancetta, Seasonal Salad & House Dressing

Homemade Skibbereen Black Pudding Spring Roll

Blue Cheese Dip

Chicken & Mushroom Ragout

Light Puff Pastry Pillow

West Cork Fish Cake

Micro Salad, Lemon & Dill Cream

Homemade Goats Cheese Salad

Sundried Tomatoes with Pesto Dressing

Intermediate Course

(Choose one from the below)

Soup of Choice

Lemon Sorbet

Passion Fruit Sorbet

Main Course

(Choose two from the below)

Herb Crusted Sirloin of Beef

Red Wine Jus

Turkey & Ham, Onion & Herb Stuffing

Cranberry Jus

Stuffed Slaney Valley Lamb

Mint Jus

Baked Fillet of Cod

White Wine & Chive Cream

Grilled Fillet of Hake Leek

Lemon Jus

All mains served with a Chef's selection of Vegetables, Creamed & Roast Potatoes

DESSERTS

Chefs Homemade Trio of Desserts

Baileys Cheesecake, Chocolate Brownie, Strawberry Meringue

Freshly Brewed Coffee or Tea

Menu for our Platinum Package

Starters

(Choose two from the below)

Tian of Crabmeat & Warm Crab Claw

Tomato Gazpacho

West Cork Caesar Salad

Brioche Croutons, Crispy Pancetta & Parmesan Tuille

Homemade Skeaghanore Duck, Sesame & Bean Sprouts Spring Roll

Marinated Salad & Chilli Aioli

Beetroot & Goat's Cheese Towers

Mango Coulis

Smoked Union Hall Salmon

Mackerel Butter, Caper & Onion Salsa

Intermediate Course

(Choose one from the below)

Soup of Choice

Lemon Sorbet

Passion Fruit Sorbet

Pink Champagne Sorbet

Main Course

(Choose two from the below)

Char Grilled Hereford Sirloin Steak

Fondant Potatoes, braised Shallot & Pepper Cream Sauce

Skeaghanore Duck Breast

Braised Bok Choy with an Orange Sauce

Pan fried Fillet of Cod

Lemon Risotto, Sundried Tomato & Cream Sauce

Fillets of Seabass,

Green Asparagus Risotto & Saffron Sauce

Roasted Sirloin of Hereford Beef

Fondant Potato & Red Wine Jus

All mains served with a Chef's selection of Vegetables, Creamed & Roast Potatoes

DESSERTS

Chefs Homemade Trio of Desserts

Baileys Cheesecake, Chocolate Brownie, Strawberry Meringue

Freshly Brewed Coffee or Tea

Menu for our Midweek Package

Starters

(Choose one from the below)

Lemon Chicken Salad

Crispy Pancetta, Seasonal Salad & House Dressing

Homemade Skibbereen Black Pudding Spring Roll

Blue Cheese Dip

Chicken & Mushroom Ragout

Light Puff Pastry Pillow

West Cork Fish Cake

Micro Salad, Lemon & Dill Cream

Homemade Goats Cheese Salad

Sundried Tomatoes with Pesto Dressing

Intermediate Course

(Choose one from the below)

Soup of Choice

Lemon Sorbet

Passion Fruit Sorbet

Main Course

(Choose two from the below)

Herb Crusted Sirloin of Beef

Red Wine Jus

Turkey & Ham, Onion & Herb Stuffing

Cranberry Jus

Baked Fillet of Cod

White Wine & Chive Cream

Grilled Fillet of Hake Leek

Lemon Jus

All mains served with a Chef's selection of Vegetables, Creamed & Roast Potatoes

DESSERTS

Chefs Homemade Trio of Desserts

Baileys Cheesecake, Chocolate Brownie, Strawberry Meringue

Freshly Brewed Coffee or Tea

ENHANCE YOUR WEDDING PACKAGE TO INCLUDE THE FOLLOWING

Your Toast Drinks/Corkage

- ❖ Offer your guests a drink of choice from the bar, orders are charged at bar prices and can be added to your final bill
- ❖ A glass of house sparkling wine for your toast at €6.00 per glass.
- ❖ Corkage is offered a rate of €8.00 per bottle of wine/sparkling wine/prosecco

CIVIL MARRIAGE'S at the West Cork Hotel

The West Cork Hotel is pleased to announce that we are fully licenced to hold Civil Wedding Ceremonies. The Hotel's civil licence means that you can both marry at the hotel and celebrate your Wedding reception in unique surroundings.

If you wish to get married by civil ceremony in our Hotel, you should first contact the registrar of civil marriages regarding availability of dates and intended arrangements.

CIVIL REGISTRATION SERVICE & CIVIL REGISTRAR OF MARRIAGES

Adelaide Court, Adelaide Street, Cork

Opening Hours

Monday - Wednesday 9.00am to 4.30pm

Thursday 9.00a.m to 7.30pm

Friday 9.00am - 3.30pm

Contact: 021 4275126

Fax: 021 4270280

Email crs@hse.ie

Please note that there is no longer a requirement to live in the district you wish to get married.

CIVIL CEREMONY PACKAGE

The Civil Ceremony package at the West Cork Hotel includes:

Order of Service

Chair Covers with Bow

The all-important Red carpet!

Candles and Floral Centrepiece

Music system with Background Music

*Please note there is a set up cost for Civil Ceremonies, please contact our Wedding Co-ordinator directly regarding this.

Terms & Conditions

WEDDING TERMS AND CONDITIONS

Please read these conditions carefully in order to avoid any misunderstandings regarding the terms on which weddings are accepted.

CONFIRMATION AND GUEST NUMBERS

Provisional bookings can be held for up to 14 days after which time it is at the hotel's discretion to release the date if confirmation on the date is not received.

To confirm a wedding, a wedding contract is issued which must be signed by both partners and must be returned to the hotel. This along with your €1000 deposit will confirm your booking. We regret that deposits are non-refundable and transferable in the event of a cancellation.

MINIMUM NUMBERS

All wedding packages are based on 100 adults; a supplement will apply for packages under 100 adults.

Please Note: The hotel reserves the right to cancel the date in the following circumstances: The hotel believes the booking might prejudice the reputation of the hotel, should guests attending the event; behave in any way considered to be detrimental, offensive or contrary to normal expected standards of behaviour.

The contract shall specify the anticipated number of guests for your wedding i.e. the agreed minimum and maximum number of guests for the event.

The contract minimum represents the minimum number of guests you guarantee will attend your wedding and the Hotel has calculated its charges on this basis. The amount payable by the client will therefore be calculated according to the highest of (a) the contract minimum (b) the final number or (c) the number who actually attend the event.

PAYMENT

The final account must be settled one week before the wedding. A credit card will also be required to secure every event or reservation where the client does not have credit facilities.

PRICE VARIATIONS

In the case of events beyond the hotels control (including but not limited to the increase in the standard rate of VAT), the hotel reserves the right to vary the price specified in the contract to the extent which reflects such circumstances.

CANCELLATION BY CLIENT

If a client wishes to cancel their wedding such cancellations must be advised to the Hotel in the first instance verbally, followed by written notice of cancellation. Any postponements may be considered as a cancellation.

In the unfortunate event of cancellation, the hotel will make every effort to re-sell the space. Should the hotel be unsuccessful in reselling the space, cancellation charges will be incurred as follows:

- Cancellations received within 36-20 weeks of wedding date – 25% of services booked
- Cancellations received within 19-12 weeks of wedding date – 50% of services booked
- Cancellations received within 11-4 weeks of wedding date – 75% of services booked
- Cancellations received within 4 weeks of wedding date – 100% of services booked

SUPPLY OF GUEST BEDROOMS

A rooming list for all bedroom blocks must be submitted to the hotel at least 4 weeks prior to the event. Any rooms not covered by the rooming list will be subject to attrition and cancellation policies herein.

The Hotel shall accept name changes to room reservations at any time prior to guest arrival. The rooming list only applies where the Bride and Groom are naming all rooms reserved direct themselves – If guests are contacting the hotel direct to book rooms the rooming list does not apply.

Any amendments, including additions, cancellations, and extensions to stay must be notified in writing by the Client and confirmed by the Hotel.

Please note we guarantee a maximum of 15 bedrooms at the wedding rate.

FOOD & BEVERAGE

Menu price – to be confirmed, based on menu chosen.

Menus must be selected 8 weeks prior to the event; with final numbers given no later than 7 days before the event- this does not affect your contract minimum. Children are more than welcome and menu items will be available to meet your requirements.

Menu items may be subject to seasonal variation dependant on their availability.

BEVERAGE

Wine vintages may vary from time to time due to supplier difficulties beyond our control.

If a toast drink is required, this will be added to your invoice and will be charged on consumption.

All Food & Beverage consumed on the premises must be purchased from the hotel with the exception of the wedding cake and wine / champagne if corkage has been agreed.

BAR EXTENSION

The cost of obtaining a bar extension on your behalf will be added to the final account if not already included in your package

This is subject to application and approval. A request for same must be forwarded to the hotel 60 days prior to your event. The charge for this extension is €500.00 subject to change with local licensing laws.

The extension times are as follows:

- Sunday – Bar closes at 11.00pm – Extension lasts until 12.30am
- Monday – Thursday – Bar closes at 11.30pm – Extension lasts until 1.00am
- Friday – Saturday – Bar closes at 12.30am – Extension lasts until 2.00am
- All music must cease by 2.00am
- Late bar is for hotel residents only and this is available to 03.30am

HEALTH & SAFETY

The client must fully comply with the Hotels Health and Safety policy, a copy of which is available on request from the Hotel.

LICENSING AND STATUTORY REGULATIONS

The Client shall maintain free access to fire exits at all times and shall obtain the prior approval of the Hotel before using any special effects equipment in the Hotel.

The client shall observe the permitted hours, according to the current licensing laws.

CORKAGE

No wines, spirits, food or beverage may be brought into the Hotel for consumption on the Hotels premises unless the prior consent of the Hotel has been made, for which a charge will be made.

DAMAGE

The Client shall be responsible to the Hotel for any damages caused to the allocated rooms or furnishings, utensils and equipment therein or to the Hotel generally by an act, default or neglect of the client.

Any damage caused to the premises or grounds by the bridal party or their guests will be billed to the main account.

Bridal Party Signatures: _____

Date of Wedding: _____

Hotel Signature: _____

Date terms signed: _____